

### **Sole Proprietorship**

- Copy of filed Fictitious Business Name Statement  
*(Required if full owner's name is not in the account title, or account title includes language such as "and company, and associates," etc.)*
- Tax ID Number - SSN of the individual owner(s). EIN optional but not required

### **General Partnership**

- Copy of Partnership Agreement or Partnership Authority (GP-1)
- Tax ID number
- Copy of filled Fictitious Business Name Statement, if applicable

### **Limited Partnership**

- Copy of the filled Certificate of Limited Partnership (LP1)
- Copy of Partnership Agreement
- Tax ID Number
- Copy of filled Fictitious Business Name Statement, if applicable

### **Limited Liability Company (LLC)**

- Copy of filed Articles of Organization (LLC-1)
- Copy of Operating Agreement
- Tax ID Number
- Copy of filled Fictitious Business Name Statement, if applicable

### **Corporation**

- Copy of filed Articles of Incorporation
- Tax ID Number
- Copy of filled Fictitious Business Name Statement, if applicable

### **Non-Profit Corporation**

- Copy of filed Articles of Incorporation
- Copy of filed 501 (c) (3) Designation Letter
- Tax ID Number
- Copy of filled Fictitious Business Name Statement, if applicable

### **Lodge, Society, Un-Incorporated Association- AKA Club Accounts**

- Copy of Meeting Minutes or Organizing Documents
- Tax ID Number- EIN Only  
*(Meeting Minutes or Organizing documents should indicate the purpose/interest of the group as well as who has the authority to act on behalf of the organization.)*

### **Political Accounts**

- California Form 410 (State Campaign)
- FEC Form 1 (Federal Campaign)